# Become part of our story

CLYDE&CO 其 禮 律 師 行

A career in law

September 2023

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### International reach

Recognised as leaders in the insurance, transportation, energy, infrastructure, trade and commodities sectors, and with a fastgrowing reputation in real estate, employment, regulatory, environmental, commercial and corporate transactions, Clyde & Co is a leading international law firm with an entrepreneurial nature.

#### Firm overview:

Operates across six continents:

60+	490	2,400	3,200
Offices vorldwide*	Partners	Lawyers	Legal Professionals

Total Staff

5,500

\* Includes associated offices

### Hong Kong

Opened in 1981, Clyde & Co is one of the longest established international law firms in Hong Kong. As the hub for Clyde & Co's Asia network, the Hong Kong office works closely with our network of international offices, in particular Shanghai, Beijing, Chongqing and Singapore, advising local and international clients on business and investment opportunities throughout the Asia Pacific region.



930+35+PartnersLawyersLegal<br/>Professionals

70+

Total Staff



## We provide a full commercial service including:

- Aviation
- Corporate / M&A
- Cyber risk
- Data protection and privacy
- Dispute resolution and international arbitration
- Employment
- Energy and natural resources
- Financial services
- Global recoveries
- Insolvency & reorganisation
- Insurance and reinsurance
- International trade
- Marine
- Projects and construction
- Regulatory & investigations

### Our achievements

- Tier 1 for Insurance: Contentious *Chambers* Greater China 2023
- Tier 1 for Insurance (Hong Kong) Legal 500 Asia Pacific 2023
- Tier 1 for Insurance (China) Legal 500 Asia Pacific 2023
- Tier 1 for Shipping (China) Legal 500 Asia Pacific 2023
- Recognised in the areas of Energy & Natural Resources, Insurance & Reinsurance and Shipping China Business Law Awards 2023

- Shipping Arbitration Law Firm of the Year in China Lawyer Network Annual Awards 2023
- Insurance & Reinsurance Law Firm of the Year in Hong Kong Global Law Experts Annual Awards 2022
- In-House Community Most Responsive Firm of the Year in China In-House Community 2023
- Company Award by the Chief Secretary for Administration Office Recognition Scheme for Provision of Pro Bono Legal Services 2022-2020





everything we do

drives our development and contributes to growth

### **Diversity & Inclusion**

We wish to attract, develop and retain talent from all backgrounds. This requires us to build, promote and share a culture of innovation and inclusion where everyone feels respected and has the opportunity to participate and contribute to the success of the Firm. We are working to develop D&I competencies, awareness and behaviours and to build them into our leadership, management and working practices so that they are embraced firm-wide.

Firm initiatives in supporting D&I:

- An Employee Assistance Program to support staff and their family, providing expert assistance with relationships, emotional distress, stress, finances, and family care. The program is free and fully confidential
- Launched an enhanced global Family Leave Policy which provides new parents with access to 26 weeks of family leave at full pay regardless of gender or parental role, paid leave for fertility treatment, fully paid pregnancy loss leave, as well as additional support to help ensure a successful transition back to work
- A Wellbeing Day off each year in addition to the annual holiday entitlement to enable staff to take time away from work to focus on their wellbeing
- The provision of free menstrual products in the office

- Launched a Wellbeing Officer program to provide a first line of support to colleagues with any wellbeing concerns. Our Wellbeing Officers advocate for good mental health and foster a culture where mental health is not a taboo subject but openly talked about
- To help empower our people to take proactive steps to support their own wellbeing, the Firm offers all of our people and their family access to Champion Health – a wellbeing app designed to help you thrive
- Our employee network groups continue to provide a crucial platform for colleagues to share their opinions and thoughts, to raise awareness and to identify areas where they can drive change to help advance the D&I agenda
- Training programmes on various D&I and wellbeing topics are available throughout the year, to build knowledge, skills and confidence and encourage an inclusive culture

### Become part of our story

#### Why apply to Clyde & Co?

We select only a small number of trainees to join us each year, so it's a real opportunity. As one of the select few, the training you receive is tailored to your needs. You will be integrated into the firm quickly and are given as much responsibility as you can handle. Trainees are a valued part of the team from their first day. From the outset you're treated as an individual.

#### Our training and your career

Being a solicitor requires strong knowledge and skills. Achieving your ambitions as a solicitor depends on receiving good training from the outset.

Our Learning & Development Team deliver regular training to our Trainee Solicitors. The high quality of training received at Clyde & Co will help you contribute to maintaining the firm's reputation for excellence in client service. It also assists in building your own contacts in the firm's client markets, which is essential to your career advancement.

#### How are you trained?

Close supervision, coaching and attendance at external courses are complemented by a comprehensive programme of in-house courses which are designed to enhance your technical knowledge.

#### What do the training programmes cover?

We recognise that commercial awareness and understanding business objectives are critical to clients, as well as your own career success, so our training is broad. Clyde & Co's breadth and international practice is reflected in our regular lectures and seminars on legal systems and global business. There are also opportunities for international secondment to our offices during the traineeship.

Our programme of legal, interpersonal, client care, and communication skills training also includes tuition on effective networking, helping you develop your own contacts.



### Application







































#### Apply through website

- We prefer applicants with at least a 2.1 degree or equivalent who have the ability to analyse a problem, develop focused solutions and communicate clearly.
- When selecting candidates for interview, we look at academic achievements but also consider personal qualities and extracurricular activities to be extremely important.
- Our offer of a training contract is conditional upon successful completion at the first attempt of the Postgraduate Certificate of Laws (PCLL) course in Hong Kong.
  Sponsorship is provided for the PCLL course for those candidates who obtain a training contract with us.

#### Details of our placement programmes and training contracts, how to apply, and application deadlines can be found on our website:

#### clydecoearlycareers.com/en-hk

For more information, please contact us at:

RecruitmentGChina@clydeco.com

#### Leading to offer of 2026 training contract

2024 Summer Vacation Scheme (Application Deadline – 29 February 2024)



We may, under certain circumstances, at our sole discretion, consider direct applications from candidates who have not participated in the Summer Vacation Scheme (2026 Training Contract Direct Application Deadline - 30 June 2024).





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LinkedIn



### 490

Partners

### 2,400

Lawyers

### **5,500** Total staff

**3,200** Legal professionals

60+ Offices worldwide\* \*includes associated offices

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