

Bird & Bird

A world of *possible*.

Senior Treasury Manager

Accounts - London

The opportunity

The role will be to ensure treasury and cash management operations are managed efficiently and effectively across the global firm. The position will work closely with and support the Global CFO. The right candidate will assume day to day responsibility for the detailed treasury operations of the firm.

The firm

Bird & Bird opens up a world of possible for lawyers and professionals everywhere. Working for a leading international law firm like Bird & Bird means working alongside people who are truly collegiate in the way they work with everyone. We work as one global team, with over 70% of work involving people from across the firm. And that's only increasing! It's this common purpose and shared approach that makes for a more productive and collaborative place to work. Your firm. Your future.

The team

In London, the team comprises of 63 finance professionals across a wide range of areas including management and financial accounting, transaction processing, partner accounting, tax, treasury, pricing and commercial decision support.

Our international offices have their own professionals providing local expertise and support. Collaborative across the network the team are focussed on driving efficiency, adding value and profitable growth.

Our promise

Bird & Bird is committed to maintaining an inclusive working environment and we are an equal opportunities employer. We will actively support and supervise your professional development. For those with the necessary energy and ability, we will ensure that the firm is a first-class platform on which you can develop into an industry leader. We support an agile working environment and are happy to discuss flexible working.





What you'll do

- Ensure the firm is adequately funded and monitor cash balances across the firm; provide daily cash update; minimise cash surplus outside London
- Manage the monthly cash flow forecast for the firm; anticipating cash requirements and addressing any shortfalls
- Measure monthly cash management performance against forecast & budget
- Develop treasury management reporting and analysis and present same to the CFO and CEO
- Manage relationships with the banks and manage banking facilities, including refinancing, renewals, draw downs and headroom; including monitoring of bank charges and FX
- Assist in the implementation and operation of a global cash pooling system to maximise the efficiency of the firm's cash resources
- Propose and agree specific treasury priorities and advise on strategic treasury issues.
- Develop, present and implement treasury policies & procedures suitable for a global law firm to include:
 - in-house banking;
 - hedging analysis, natural hedging strategies and recommend financial derivatives where appropriate;
 - inter-company netting;
 - payment centralisation (incl. SEPA)
- Financial modelling for new offices and mergers
- Bank guarantees



Client Money:

- Assist the UK Head Cashier to ensure there are suitable systems in place to comply with the Solicitors' Accounts Rules and Solicitors' Overseas Practice Rules in particular to ensure:
 - any rule breaches are identified and reported to the SRA in an appropriate manner;
 - all major risk areas are tested on a regular basis to ensure compliance;
 - we keep up to date with all changes to the SAR & SOPR rules and these are communicated appropriately across the firm;
 - support is provided in relation to the annual external client money audit

About you

- The ideal candidate will be ACT qualified
- Will have a strong treasury background; good IT, analytical, interpersonal and communication skills
- An understanding of the Solicitors' Accounts Rules and Solicitors' Overseas Practice Rules
- Experience in a professional services firm, i.e. another global firm where client money issues are found or accountancy will be an advantage.

The main responsibilities of this role are outlined above; however, this description is not exhaustive, and the job holder may be required to undertake additional duties from time to time to ensure the smooth running of the department. The role may require some working outside our normal working hours of 9:30am- 5:30pm.





Bird & Bird is committed to creating and sustaining a diverse and inclusive environment. We are delighted to confirm that we have recently achieved Mansfield Certification, following our successful participation in the UK pilot programme. This certification was achieved by considering at least 30% women, lawyers from underrepresented racial/ethnic groups, lawyers with disabilities and LGBTQ+ lawyers for at least 70% of UK fee earner and leadership positions. We are participating in Mansfield Rule UK 2.0 and continue to work towards ensuring a diverse pool of candidates are considered our roles, in line with the Mansfield Rule. You can read more about this [here](#).



In the event that we make an offer to you and you accept, we will conduct pre-engagement background checks, where permitted by local legislation and according to the nature of the role that may include right to work, professional and academic qualifications, criminal records, sanctions, financial stability, media, directorships and references from previous employers.

Please click below to view more detail in our Applicant Privacy Notice.

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